**Request for reissuing the Investment Registration Certificate**

1. **Information**

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| **Field:** | Investment |
| **Agency in charge:** | Thua Thien Hue Management Board of Economic and Industrial Zone |
| **Receiving unit:** | Public Administration Service Center of Thua Thien Hue Province, 01 Le Lai street - Hue city (Tel: +84 234 385 6868) |
| **Receiving time:** | From Monday to Saturday (except for holidays as regulated) |
| **Processing time:** | **Five days** |
| **Fee:** |  |

1. **Procedure:**

* **Step 1**: Investors submit the request dossier at Division of Receiving Dossier and Giving Result of Thua Thien Hue Management Board of Economic and Industrial Zone (Add: 37 Nguyen Hue, Hue city, Thua Thien Hue province). Kindly submit dossier and receive result from 7:30 am - 11:00 am; 2:00 pm - 4:30 pm Monday to Friday (except for holiday and Tet).
* **Step 2:** The Management Board reissue the Investment Registration Certificate within 05 working days since the request dossier is submitted.

***-*Method of implementation:**

Organizations/individuals directly submit and receive the dossier at Division of Receiving Dossiers and Giving Results - Thua Thien Hue Management Board of Economic and Industrial Zone. Submission by post is also accepted.

1. **Dossier:**

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| **Documents** | **Download** |
| Request for reissuing the Investment Registration Certificate |  |

**The number of dossier: 01  
IV. Requirement:**Investors whose Investment Registration Certificate is lost or damaged. **V. Legal basis:**

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| **Legal documents** | **Attachment** |
| Law No. 67/2014/QH13 of National Assembly promulgated on November 26, 2014 |  |
| Resolution No. 118/2015-ND-CP of the Government promulgated on November 12, 2015 |  |
| Decree No. 16/2015/TT-BKHDT of Ministry of Planning and Investment promulgated on November 18, 2015 |  |